

Executive Committee
January 19, 2018
Notes

Present: Ram Pendyala (chair), Susan Squire (Secretary), Andreas Spanias, Marcus Herrmann, Samantha Brunhaver, Greg Raupp, Jit Muthuswamy, Brent Vernon, Esma Gel

Absent: Tony Lamanna, Angelia Nedich, Nancy Cooke, Huan Liu

1. Minutes from the November, 2017 meeting were approved.
2. Upcoming Events. EC members should continually work with their faculty to generate interest in attending events.
 - a. President Crow's visit January 19th
 - b. ASFE meeting will stay on February 23rd
 - c. George Whitesides' lecture – April 4th [2:30 (lecture); 3:30 (reception)].

ACTION ITEM: Annette will have a draft itinerary for review at next meeting.

3. Faculty Exemplar Submissions. It was suggested that the nomination process be opened up so that individuals other than the unit directors can nominate candidates (i.e., personnel committee chairs, center directors). These individuals would work with the unit directors to identify and nominate eligible faculty. The submission materials should include an updated CV, a data summary, a half-page on highlights (teaching/research/service) and a letter of recommendation from the director.

ACTION ITEM: Ram will draft the format for the half-page highlights and data summary.

4. AFSE Meeting Agenda and Format. The AFSE meeting will take place on February 23rd as originally scheduled. A draft agenda has been submitted to the dean.

ACTION ITEM: The dean will review the draft and follow-up with the committee.

5. Dean's Dissertation Award. The committee will review and finalize the process and format of this award at the February 2nd meeting.
6. Workload Policy. The committee briefly talked about next steps for this project. After reviewing the current (and very old) workload policy, it was decided that an entirely different document needed to be created to accommodate changes in how we handle workload issues. A fuller discussion of this topic will be held at the next meeting.

ACTION ITEM: EC members will determine how their units handle faculty workload for discussion at Feb. meeting.

Next meeting: Friday, February 2, 2018; 12 NOON; BY 660