

Executive Committee  
Friday, February 2, 2018

NOTES:

Present: Ram Pendyala (Chair), Susan Squire (Secretary), Brent Vernon, Tony Lamanna, Andreas Spanias, Marcus Herrmann, Angelia Nedich, Huan Liu, Jit Muthuswamy, Samantha Brunhaver

Absent: Esma Gel, Greg Raupp, Nancy Cooke

1. **Minutes** from the January 19, 2018 meeting were approved.
2. **Dean's Lecture Series**. A draft itinerary and seminar announcement were reviewed by the committee. In effort to drive up the turnout, it was suggested that, in addition to EC members promoting the seminar within their units and notices appearing in *In the Loop*, that other ASU units be invited such as Chemistry, Life Sciences, and Physics with possible entries into ASU Now and Twitter. A possible video hook-up to Poly was also suggested. If faculty can't make their school-specific meeting, then they're free to attend any meeting they choose.

**ACTION ITEM:** Annette will follow-up on ASU Now, Twitter and Poly hook-up.

3. **Final process for Dean's Dissertation Award**. The purpose of this award is to allow students to add this recognition to their CV's to assist with their efforts to find a job. Ram will update the PowerPoint presentation for a follow-up conversation on a new name and an update on the process which might include the eligibility timeframe.

**ACTION ITEM:** Ram will send an email to Annette for follow-up with Kyle.

4. **Final process for Faculty Exemplar and Outstanding Assistant Professor Awards**. The committee talked about adding a data piece to the submission requirements of the Exemplar process.

**ACTION ITEM:** Ram will send an email to Annette for follow-up with Kyle.

5. **Discussion on Workload Allocation Policy**. Deferred to next meeting.