

Executive Committee Minutes
November 2, 2018

Present: Jitendran Muthuswamy (chair), Susan Squire (Secretary), Tony Lamanna, Greg Raupp, Marcus Herrmann, Samantha Brunhaver, Rod Roscoe, Rosa Krajmalnik-Brown, Doug Montgomery, Christopher Buneo, Joohyung Lee, George Pan, Andreas Spanias

1. **Minutes** of the September 28, 2018 meeting were approved.
2. **FSE Bylaws – Finalize and Vote.** The EC made a final review of the changes made to the Bylaws and approved the document as revised. Jit will submit the document to Dean Squires. An FSE faculty vote on the changes will also be organized for early Spring semester.
3. **FSE Workload Policy, Goals and Outcomes.** The EC reviewed the workload document draft. Jit will distribute the document to EC members for a final approval before sending to Dean Squires.
4. **AFSE Secretary Position.** Esma Gel is providing nomination committee support for this task. If you know of any good candidates please let her know.
5. **Dean's Distinguished Lecture.** Please send any suggestions for speakers to Jit, Susan or Annette. In the meantime, we'll continue to recruit Megan Smith. Samantha will reach out to Shawn Jordan to get that conversation going again.

Next meeting: Friday, January 11, 2019; BY 420