Meeting Minutes
Executive Committee of the AFSE
March 4, 2022
12 NOON via Zoom

Present: Christopher Buneo, Samantha Brunhaver, Marcus Herrmann (chair), Dianne Hansford
                (secretary), Rosa Krajmalnik-Brown, Pitu Mirchandani, George Pan, Yalin Wang, Yong-
                Hang Zhang

Absent: Anthony Lamanna, Rod Roscoe, Sefaattin Tongay, Jitendran Muthuswamy

Guests: Kyle Squires

Approval of Minutes
The minutes from February 2022 were unanimously approved.

Update to the Bylaws

Marcus: We are waiting to hear back from Vice Dean Marco Saraniti regarding acceptance of the
language defining "administrative changes" to the bylaws.
The Dropbox document needs reviewed. Marcus and Dianne will review the document, create specific
language, review it with Marco, and report to committee.

Dean's Dissertation Award

Pitu presented the progress he, Rod, and Yong-Hang have made on re-writing the call for nominations
for the award. The committee reviewed a google doc working document.

The discussion focused on two versions: one written by Rod that emphasized the ASU charter and ASU
design aspirations and Pitu's more concise version that removed the emphasis on the charter/design.
ASU charter: https://newamericanuniversity.asu.edu/about/asu-charter-mission-and-goals
ASU design aspirations: https://newamericanuniversity.asu.edu/about/design-aspirations

Marcus: Rod's idea of referencing the ASU charter and design aspirations is important. The design
aspirations identify what the university wants to focus on.

Pitu: The aspirations are not clear to all faculty. This is an engineering award, so there is not a need to
bring into ASU's design aspirations. I favor keeping specifications concise.

Sam: This is a good opportunity to bring the design aspirations to their attention and force them to think
about these and incorporate them.

Chris: I am in favor of adding the design aspirations; let the students choose the relevant ones and
address those.

Marcus: We could create a general text describing the award and provide guidance for specifics in the
nominations.

Rosa, Chris, George expressed opinion that favored more guidance in what the committee is looking for in the application.

Kyle: What are the engineering embodiments of the charter? The specifications could take that approach, adding the design aspirations while keeping it concise.

Kyle: It would be good to review these ideas with Rod and Yong-Hang when they are in attendance. Conciseness is good, but adding the aspirations is important. Should we design our recognitions around these.

Kyle: Twice a year timing is a good idea. What would it be?

Marcus: The goal of two award cycles is to give the award to students who are just about ready to graduate.

Rosa: Twice a year would allow students to be acknowledged in their graduation ceremony.

Call for nominations in August for summer through December graduation and a call in February for spring graduations.

We will discuss again next month

Dean's Distinguished Lecturer

Any further updates? None suggested.

Election of new EC chair

 Marcus has reached his term limit. He will need to rotate off the committee. Please consider nominees for the position. Rosa thinks she might need to rotate off too.

COVID19 Update

Kyle: university is accessing covid management plan. What would the faculty think if masks were not mandated, say after spring break?
Marcus: I think it is best to leave it up to the instructor to say if there is a mask mandate in class.
Pitu: This inconsistency will cause an issue with students.
Rosa: Covid infections could be a spike after spring break.
Pitu: CDC says you must look at the local covid infection rate to determine policy.
Yalin: CDC looks at hospitalization rate, not infection rate.
Pitu: UT Austin has a color code level for establishing the mandates.
Kyle: Please share the website with me.

Other Issues

Marcus: My faculty have expressed concern about Interfolio and how it is applied to faculty evaluation. How is the data being pulled out for committees to use?

Kyle: InterFolio will be used in the future. The provost has been looking into this. FSE has been giving them feedback on issues, for example how the CV looks when it comes out of the software. The CV that goes out for P&T needs to have a look that the faculty member is happy with. Vita has the same issue.

Kyle: if all data is in Vita, then we could work on a way to make it work.

Marcus: the EC could address the issues that faculty have with this.

Meeting adjourned

ACTION ITEMS

- Marcus and Dianne will work on the suggested changes to the bylaws in the EC Dropbox folder.
- Pitu will share UT Austin color-coded covid status with Kyle.

Next Meeting
Friday, April 1, 2022 at noon
Location: Zoom https://asu.zoom.us/j/81081444516?from=addon